



**Counseling Admission Checklist
Post Master's School Counseling Certificate
Division of Psychology and Counseling
Governors State University**

Please start the admissions process well before the beginning of the next semester. It is your responsibility to begin the process early and to follow up with the various institutions and individuals who must submit supporting documentation. Applications will not be accepted for the Summer semester.

Please include this checklist with your application materials and make sure everything applicable on your list is included in your admissions packet. Mark each box with an x or check mark to indicate that the form is included or is not applicable to your application.

GSU Certificate Application and \$50.00 application fee

Counseling Certificate Application and Statement of Character

One set of unopened, official transcripts from all graduate work

Three Personal Reference Forms (sealed in an envelope and signed across the back flap)

Applicable Not Applicable If English is not your native language, a copy of TOEFL scores

Copy of Test of Academic Proficiency (TAP) or ACT (score of 22 or higher including the writing portion) exam scores

Copy of teaching certificate (if applicable) Applicable Not Applicable